

CITY OF ABERDEEN, MARYLAND

OPERATING AND CAPITAL BUDGETS

FISCAL YEAR 2020
(July 1, 2019 - June 30, 2020)

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Introduction

A municipal budget is far more than a financial document; it reflects the priorities and key objectives set by the municipality for the next twelve to eighteen months. So, when examining the budget, one must not simply look at the column of numbers on a page but also try to see what the municipality wishes to accomplish over the next year. This budget provides some explanations, by department/function, of what the City of Aberdeen wishes to concentrate on in Fiscal Year 2020.

There are two categories of funds.

1. Governmental Funds, consisting of the General Fund, Capital Projects Fund, and Special Fund.

The General Fund is used to account for all government functions not required to be separately accounted for. The Capital Projects Fund accounts for costs of construction and other capital purchases. The Special Fund accounts for various projects funded by various special grants.

2. Enterprise Funds, consisting of the Water Fund, Sewer Fund, and Stadium Fund.

The enterprise funds are used to account for operations that are operated in a manner similar to private businesses, where the intent of the governing body is that the costs, including depreciation, of providing services to the general public on a continuing basis be recovered, primarily, through user charges.

The Budget is actually four separate budgets; the General Fund (Operating and Capital) supported by tax revenue and fees, the Water Fund supported by water charges, the Sewer Fund supported by sewer charges, and the Stadium Fund for Aberdeen's municipally owned Ripken Stadium, partially supported by transfers from the General Fund. The City does not budget for the Special Fund, because there are very little activities and its funding sources (special grants) are irregular and unpredictable.

It should be mentioned that the City provides most of the key municipal services with the key objective to provide them well. The proposed budgets will maintain the quality of services expected by the community.

Budget Summary by Fund

Fund	FY 2019 Working Appropriation	FY 2020 Request	Change Incr (Decr)	% Change
General Fund	17,676,081	17,902,533	226,452	1.3%
Capital Projects Fund	2,140,689	1,734,859	(405,830)	-19.0%
Water Fund	4,974,819	4,012,181	(962,638)	-19.4%
Sewer Fund	4,802,232	4,593,325	(208,907)	-4.4%
Stadium Fund	975,473	1,065,773	90,300	9.3%
Grand Total	30,569,294	29,308,670	(1,260,624)	-4.1%

Budget Discussion

General Fund Operating

Revenues

Property Taxes. The assessable bases for Real and Personal Property Taxes are provided by the State, which the City uses to generate the tax bills. For the FY 2020 budget, the City reduced its Real Property Tax rate by 1.02 Cents. The Real Property Tax rate for the FY 2020 budget is \$0.64 per \$100 of assessable base, which is lower than the Constant Yield Tax rate. The Personal Property Tax rate is \$1.70 per \$100 assessable base. Property taxes are projected to be \$10,722,554.

Other Taxes. This category consists of Franchise tax on cable companies, Mobile Home tax on mobile home parks, and Utility tax on utility poles and conduit lines placed within the City by electric and telephone companies. Revenues from other taxes are projected to be \$261,022.

State Shared Revenue. In this category are Income Tax, and Highway User Revenues (HUR). The City is projected to see a sizeable increase in HUR funds from the State. State Shared Revenues are projected to be \$1,999,859.

Licenses and Permits. This category includes, but is not limited to, Traders Licenses, Grading and Building Permits. Revenues from this category are projected to be \$96,800.

Police Grants. State Aid for Police Protection and Special Patrols are included in this category. The State allocates funds to the County based on population density, net taxable income, assessable base, and per capita police expenditures. The funds are divided between the County and municipalities on the basis of relative police expenditures for the immediate preceding fiscal year. The Aberdeen Police Department performs special patrols where it occasionally participates in joint operations with the State and Federal governments, and also patrols certain County and business premises. The costs of these patrols are reimbursed. Police Grants are projected to be \$384,802.

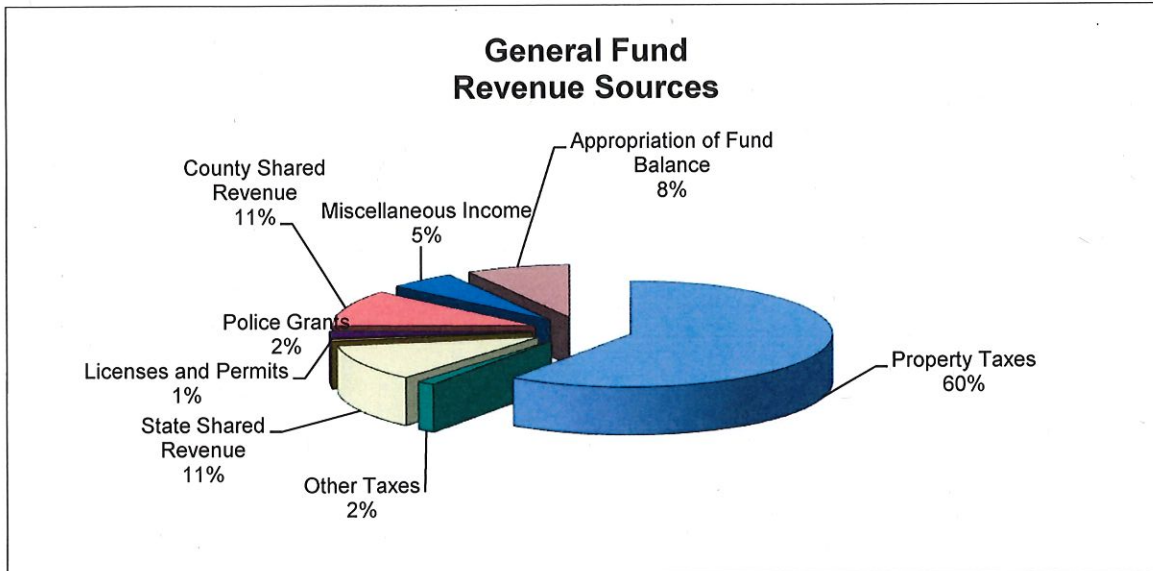
County Shared Revenue. The two major items in this category are Police Tax Differential and Hotel Tax. Aberdeen's share of the Hotel Tax is projected to be \$700,000. The Police Tax Differential is revenue returned to the City by the County to compensate for police services it provides in lieu of services that would otherwise be provided by the County. County Shared Revenues are projected to be \$1,978,113.

Miscellaneous Income. This category includes all other revenue sources that could not fit into any of the preceding categories. Miscellaneous Revenues are projected to be \$971,031.

Appropriation of Fund Balance. The City will be appropriating \$1,488,352 from Unassigned Fund Balance to fund capital projects.

General Fund Revenue Sources

Description	Amount	% of Budget
Property Taxes	10,722,554	60%
Other Taxes	261,022	2%
State Shared Revenue	1,999,859	11%
Licenses and Permits	96,800	1%
Police Grants	384,802	2%
County Shared Revenue	1,978,113	11%
Miscellaneous Income	971,031	5%
Appropriation of Fund Balance	1,488,352	8%
Total Revenues	17,902,533	100%



Expenditures

Legislative. The legislative portion of the budget pertains to the activities of the Mayor and City Council. Included in this area are their salaries, training and travel expenses and memberships in State and national municipal organizations. FY 20 request: \$121,832.

Executive. The executive portion of the budget supports the activities of the City Manager, City Clerk, Human Resources Director, IT Coordinator, Safety Director and Administrative Assistant. FY 20 request: \$646,072.

Elections. City Council elections are scheduled for November 2019. FY 20 request: \$9,500.

Finance. The Finance Department oversees all the financial matters of the City, including water and sewer billings, accounts payable, tax collection, the budget, and procurement. In addition, the department also oversees the receptionist desk. There are nine employees in the department who tend to these functions. In FY 20 there is the plan to add an additional employee to this function of the City. FY 20 request: \$611,533.

Legal. This function is filled by the City Attorney and any specialized counsel that the City needs. The maintenance of the City Code by a codification company is also in this category. FY 20 request: \$156,000.

Planning and Community Development. The City of Aberdeen maintains full planning and zoning authority within its Planning and Community Development Department. Planning functions are carried out by a volunteer planning commission and a City staff of four. In addition, this department oversees grants administration and economic development. In FY 20, the department anticipates additional contracting capabilities to continue its Main Street Alliance initiative started in FY 19. FY 20 request: \$328,454.

Government Building. The City owns and maintains several buildings. The Government Buildings portion of the budget includes the costs to operate and maintain these buildings as well as IT needs and costs. The major priority in this area is to upgrade and maintain the City's IT software and hardware. FY 20 request: \$960,282.

General Government. The General Government area of the budget includes City contributions to our boards and commissions as well as several allied agencies that provide valuable public and quasi-public services to the residents of Aberdeen. Those recipients include; the Boys and Girls Club, the Appearance and Preservation Committee, the Economic Development Commission, the Heritage Committee and the Army Alliance. Costs for community promotions are also included in this category. FY 20 request: \$85,500.

Health and Safety. The general health and safety needs and requirements are budgeted in this category. A major initiative planned for FY 2020 is comprehensive physicals for all sworn police personnel. FY 20 request: \$31,075.

Police. Aberdeen is fortunate to have a top-rated Police Department. In 2015 the Department became CALEA Certified becoming one of the few municipal departments earning this distinction. The department budgeted for forty-three sworn officers and twenty-two non-sworn personnel including dispatch, and code enforcement. Included in the budgeted personnel is the conversion of a part time security officer to full time, and a School Resource Officer. FY 20 request: \$4,666,631.

Fire. Aberdeen is served by a volunteer Fire Department (AFD). The City supports this dedicated group of volunteers. The City recognizes the Fire Department's need to upgrade its several-decade old facility and is making a one-time additional contribution above its mandated requirement. FY 20 request: \$350,000.

Public Works Administration. Public Works provides many services which are paid both through the General Fund and the enterprise funds (water and sewer). Public Works Administration is that area of the budget that includes the personnel that serve all of these functions to include the Director of Public Works, Public Works Administrative Assistant, City Engineers, City Inspector and GIS Specialist. This year's budget includes the conversion of a part time clerk to full time. FY 20 request: \$510,189.

Public Works Streets. This department provides a multitude of public works services including street maintenance, parks maintenance, sidewalk maintenance, tree maintenance, snow plowing, and storm water system maintenance. This year's budget includes an additional employee to this function of the City. FY 20 request: \$1,025,580.

Street Lighting. The City of Aberdeen lights its streets and public areas through a contract with BGE. The utility is responsible for all maintenance and replacement of the street lights paid for by the City. The City has and expects to continue seeing cost savings in this area due to conversion to LEDs. FY 20 request: \$340,000.

Winter Operations. During snow and ice storms, the Aberdeen Department of Public Works is responsible to plow and treat all City owned streets. Over the past several years the City has invested in its winter operations by adding a new enclosed salt storage facility with over three times the storage capacity of the former storage facility. The City has also upgraded its truck fleet and inventory of salt spreaders over the past several fiscal years. The City places Winter Operations in its budget but does not try to precisely estimate the yearly costs; as such, costs are highly dependent on the frequency and intensity of winter storms. FY 20 request: \$50,000.

Solid Waste. Trash and recycling collection and disposal are in this portion of the budget. The City owns four trash trucks as well as a stake body truck that are used to pick up trash, co-mingled recycling, bulk pick-ups, and yard waste. Collected materials are disposed of through Harford County for which the City pays a tipping fee. Aberdeen has seen extraordinary improvements in its solid waste management by abolishing the “pay as you throw” sticker system in FY 19. The FY 20 budget reflects no fees or charges to the residents for routine trash and recycling. FY 20 request: \$752,410.

Municipal Separate Storm Sewer Systems. A new federal regulation requires the implementation and maintenance of a storm water management system to protect surface and ground water by reducing the amount of sediments and pollution from municipal storm sewer systems. The implementation of this mandate would require significant funds. The City has started the implementation of this mandate. FY 20 request: \$100,000.

Retirement. The City offers several different retirement opportunities for its employees. Most employees are covered under a defined contribution program through International City/County Management Association Retirement Corporation (ICMA-RC). Sworn police officers participate in a defined benefit program. Also in this area are the City’s costs for Other Post-Employment Benefits (OPEB). FY 20 request: \$1,470,136.

Payroll Related. There are payroll related costs associated with employing over 170 employees, including health insurance, Workman’s Compensation Insurance, and FICA. The FY 20 request is \$2,119,258.

Miscellaneous. Costs that do not fit neatly into another department/function are deemed to be Miscellaneous. FY 20 request is \$237,173.

Parks and Recreation. This portion of the budget supports the efforts of the Aberdeen Parks and Recreation Committee, parks maintenance and the capital needs at the Aberdeen Swim Club. The Swim Club is operated under agreement by the Boys and Girls Club. FY 20 request is \$110,750.

Debt Service. The City has incurred debt for several capital projects including the City Hall and the Public Works facility. FY 20 request: \$561,729 for principal payments and \$115,803 for interest payments.

Transfers. The City transfers funds to the Capital Projects Fund for capital constructions and purchases. It also transfers funds to the Stadium Fund to support its operations, principally debt service. FY 20 request: \$1,734,859 to the Capital Projects Fund and \$807,767 to the Stadium Fund.



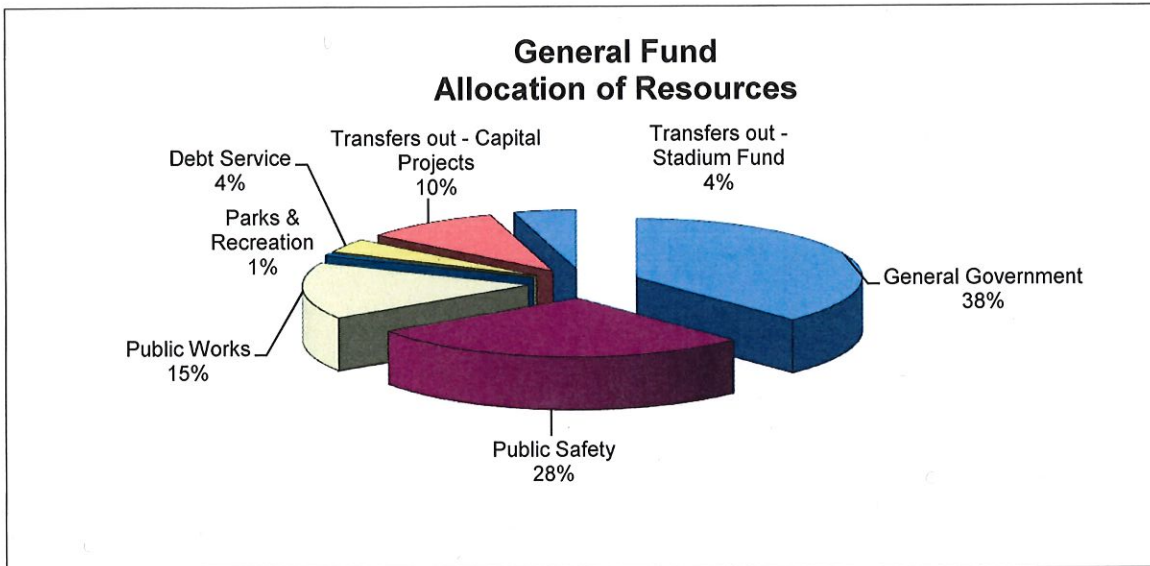
Opiribo Jack
Director of Finance



Randy Robertson
City Manager

General Fund Allocation of Resources

Description	Amount	% of Budget
General Government	6,776,814	38%
Public Safety	5,016,631	28%
Public Works	2,778,179	16%
Parks & Recreation	110,750	1%
Debt Service	677,532	4%
Transfers out - Capital Projects	1,734,859	10%
Transfers out - Stadium Fund	807,767	5%
Total Expenditures	17,902,533	100%



Governmental Funds Summary

Description	General Fund	Capital Projects	Total
<i>Revenues:</i>			
Property Taxes	10,722,554	-	10,722,554
Other Taxes	261,022	-	261,022
State Shared Revenue	1,999,859	-	1,999,859
Licenses and Permits	96,800	-	96,800
Police Grants	384,802	-	384,802
County Shared Revenue	1,978,113	-	1,978,113
Miscellaneous Income	971,031	-	971,031
Appropriation of Fund Balance	1,488,352	-	1,488,352
Transfers in	-	1,734,859	1,734,859
Total Revenues	17,902,533	1,734,859	19,637,391
<i>Expenditures:</i>			
Salaries and Benefits	10,423,348	-	10,423,348
Other Expenses	4,259,026	-	4,259,026
Debt Service	677,532	-	677,532
Capital Projects	-	1,734,859	1,734,859
Transfers out	2,542,625	-	2,542,625
Total Expenditures	17,902,533	1,734,859	19,637,391

General Fund Expenditures by Department

Department	FY 2018 Actual	FY 2019 Working Appropriation	FY 2020 Request	Change FY '20 vs '19 Incr (Decr)	% Change FY '20 vs '19
Legislative	87,659	100,870	121,832	20,962	20.78%
Executive	521,322	579,536	646,072	66,536	11.48%
Elections	-	-	9,500	9,500	
Finance	489,236	563,209	611,533	48,324	8.58%
Legal	107,693	181,000	156,000	(25,000)	-13.81%
Planning and Community Development	223,744	293,940	328,454	34,513	11.74%
Government Building	901,791	835,653	960,282	124,629	14.91%
General Government	78,603	107,878	85,500	(22,378)	-20.74%
Health and Safety	17,176	22,000	31,075	9,075	41.25%
Police	5,035,151	4,272,159	4,666,631	394,472	9.23%
Fire	283,000	283,213	350,000	66,787	23.58%
Public Works Administration	481,092	491,382	510,189	18,807	3.83%
Public Works Streets	1,101,514	1,104,415	1,025,580	(78,835)	-7.14%
Street Lighting	359,726	340,000	340,000	-	0.00%
Winter Operations	37,454	50,000	50,000	-	0.00%
Solid Waste	722,416	649,429	752,410	102,981	15.86%
Municipal Separate Storm Sewer Systems	105,492	100,000	100,000	-	0.00%
Retirement	1,239,341	1,380,584	1,470,136	89,552	6.49%
Payroll Related	1,762,622	2,454,164	2,119,258	(334,906)	-13.65%
Miscellaneous	106,315	233,000	237,173	4,173	1.79%
Parks and Recreation	232,179	166,750	110,750	(56,000)	-33.58%
Debt Service	558,298	658,180	677,532	19,353	2.94%
Transfers Out	3,381,680	2,808,719	2,542,625	(266,094)	-9.47%
Total General Fund	17,833,504	17,676,081	17,902,533	226,452	1.28%
Capital Projects	1,639,314	2,140,689	1,734,859	(405,830)	-18.96%

Enterprise Funds

Water Fund

The Water Fund is used to account for the daily operations of the water utilities. The operations distribute safe drinking water to about 5,000 customers through 82 water main miles with 4 water towers and 14 wells using 4 booster stations. The City purchases up to 900,000 gallons of water per day through an agreement with Harford County. Its main revenue sources are usage fees and capital connection fees. The capital connection fees are used to maintain existing infrastructure and future capacity. The water rates for FY 20 are: Minimum charge per 3,500 gallons or less of metered water is \$19.68; over 3,500 gallons is \$5.94 per 1,000 additional gallons. The capital connection fee is \$10,500 per equivalent dwelling unit.

Sewer Fund

The Sewer Fund is used to account for the daily operations of the waste water treatment facility. The operations collect sewage from about 5,000 homes and businesses through 72 sanitary sewer miles using 11 sewer pumping stations. Its main revenue sources are usage fees and capital connection fees. The capital connection fees are used to maintain existing infrastructure and future capacity. The sewer rates for FY 20 are: Minimum charge per 3,500 gallons or less of metered water is \$23.65; over 3,500 gallons is \$6.74 per 1,000 additional gallons. The capital connection fee is \$5,400 per equivalent dwelling unit.

Stadium Fund

The Stadium Fund is used to account for the operation of the Ripken Stadium. Its main funding sources are the Admission and Amusement Tax, and Hotel Tax (transferred from the General Fund).

Enterprise Funds Summary

Description	Water Fund	Sewer Fund	Stadium	Total
Revenues:				
Operating Revenue	2,710,970	3,740,000	145,000	6,595,970
Non-Operating	789,600	362,850	113,006	1,265,456
Loan Proceeds	-	490,475	-	490,475
Appropriation of Fund Net Position	511,611	-	-	511,611
Transfer in	-	-	807,767	807,767
Total Revenues	4,012,181	4,593,325	1,065,773	9,671,279
Expenses:				
Cost of Service	1,863,711	2,956,085	-	4,819,796
Other Expenses	290,654	305,654	466,000	1,062,309
Debt Service	597,815	786,586	599,773	1,984,174
Capital Expenditures	1,260,000	545,000	-	1,805,000
Total Expenses	4,012,181	4,593,325	1,065,773	9,671,279

DETAIL FINANCIAL DATA – REVENUES

**FY 2020 BUDGET SUBMISSION
GENERAL FUND - REVENUES**

Description	FY 2018 Actual	FY 2019 Working Appropriation	FY 2020 Request	Change FY '20 vs '19 Incr (Deer)	% Change FY '20 vs '19
Property Taxes					
Real Estate Taxes	9,289,817	9,163,686	9,042,430	(121,256)	-1.32%
Corporate Personal Property Tax	1,434,941	1,412,747	1,347,035	(65,712)	-4.65%
Utilities Personal Property	469,934	471,343	500,840	29,497	6.26%
Penalties and Interest	26,684	23,000	23,000	-	0.00%
Semi-annual service charge	6	-	-	-	0.00%
Additions and Abatements	7,341	(10,000)	(12,000)	(2,000)	20.00%
Discounts	(74,126)	(71,352)	(72,152)	(800)	1.12%
Fire Fighter Tax Credit	(14,044)	(14,630)	(14,337)	293	-2.00%
Water and Sewer Tax Credit	(4,985)	(6,295)	(5,050)	1,245	-19.78%
Enterprise Zone Tax Credit	(134,428)	(133,812)	(87,212)	46,600	-34.83%
Sub-total	11,001,139	10,834,688	10,722,554	(112,133)	-1.03%
Other Taxes					
Franchise Tax	168,378	168,634	164,939	(3,695)	-2.19%
Mobile Home Tax	36,200	28,000	29,360	1,360	4.86%
Utility Pole Tax	65,667	65,667	66,724	1,057	1.61%
Sub-total	270,245	262,301	261,022	(1,278)	-0.49%
State Shared Revenue					
Income Tax	1,325,624	1,300,000	1,300,000	-	0.00%
Highway User Revenue	507,113	515,689	699,859	184,170	35.71%
Sub-total	1,832,737	1,815,689	1,999,859	184,170	10.14%
Licenses and Permits					
Traders License	33,963	35,000	35,000	-	0.00%
Liquor License	-	5,000	-	(5,000)	-100.00%
Grading Permits	20,543	12,000	12,000	-	0.00%
Building Permits	25,323	30,000	30,000	-	0.00%
Site Plan Review	25,583	14,000	14,000	-	0.00%
Mobile Home Park Licenses	200	600	600	-	0.00%
Peddlers Permits	240	200	200	-	0.00%
Public Works Agreement Revenue	57,438	-	-	-	0.00%
Deed Stamps and Tax Certificates	5,570	5,000	5,000	-	0.00%
Sub-total	168,859	101,800	96,800	(5,000)	-4.91%
Police Grants					
State Aid for Police Protection	285,894	280,311	293,299	12,988	4.63%
Special Patrol Reimbursement	85,060	107,650	91,503	(16,148)	-15.00%
Seized Funds - Dept. of Treasury	11,500	-	-	-	0.00%
Sub-total	382,454	387,961	384,802	(3,160)	-0.81%
County Shared Revenue					
In Lieu of Financial Corporation	7,142	7,142	7,142	-	0.00%
Tax Differential (Police)	1,095,927	1,207,748	1,219,767	12,019	1.00%
Senior Center	47,632	49,392	51,204	1,812	3.67%
Hotel Tax	707,875	700,000	700,000	-	0.00%
Sub-total	1,858,577	1,964,282	1,978,113	13,831	0.70%
Other Grants					
State Grants	67,466	-	-	-	0.00%
County Grants	27,511	-	-	-	0.00%
Sub-total	94,978	-	-	-	0.00%

**FY 2020 BUDGET SUBMISSION
GENERAL FUND - REVENUES**

Description	FY 2018 Actual	FY 2019 Working Appropriation	FY 2020 Request	Change FY '20 vs '19 Incr (Decr)	% Change FY '20 vs '19
Miscellaneous Income					
Fines	14,241	20,000	20,000	-	0.00%
Interest	118,896	20,000	48,000	28,000	140.00%
Other Rents	6,616	5,000	5,000	-	0.00%
APG Contract Fees	992,656	750,000	750,000	-	0.00%
Miscellaneous income - Other	40,951	25,000	25,000	-	0.00%
Police Miscellaneous Income	12,164	15,000	12,000	(3,000)	-20.00%
Trash Stickers	153,987	-	-	-	0.00%
DPW Miscellaneous	53,021	18,000	20,000	2,000	11.11%
Police Seized Assets	109,241	-	-	-	0.00%
Antenna Leases	67,749	69,075	71,031	1,955	2.83%
Stormwater management fees	37,450	-	20,000	20,000	
Sub-total	1,606,971	922,075	971,031	48,955	5.31%
Total Revenues	17,215,959	16,288,795	16,414,180	125,385	0.77%
Other Financing Sources					
Loan Proceeds	839,991	-	-	-	0.00%
Appropriation of Fund Balance	-	1,387,285	1,488,352	101,067	7.29%
Sale of Property	106,572	-	-	-	0.00%
Total Other Financing Sources	946,563	1,387,285	1,488,352	101,067	7.29%
GRAND TOTAL	18,162,523	17,676,080	17,902,533	226,452	1.28%

FY 2020 BUDGET SUBMISSION
CAPITAL PROJECTS FUND REVENUES

Description	FY 2018 Actual	FY 2019 Working Appropriation	FY 2020 Request	Change	
				FY '20 vs '19 Incr (Decr)	% Change FY '20 vs '19
REVENUES					
BRAC Zone Improvement Grants	29,604	-	-	-	0.00%
County Grants	59,830	-	-	-	0.00%
Storm Water Management fees	63,210	-	-	-	0.00%
Block Grant Receipts	87,131	-	-	-	0.00%
Transfer from General Fund	2,659,958	2,140,689	1,734,859	(405,830)	-18.96%
Total Revenue	2,899,733	2,140,689	1,734,859	(405,830)	-18.96%

**FY 2020 BUDGET SUBMISSION
WATER FUND REVENUES**

Description	FY 2018 Actual	FY 2019 Working Appropriation	FY 2020 Request	Change FY '20 vs '19 Incr (Decr)	% Change FY '20 vs '19
Operating					
APG Contract Fees	144,816	135,000	135,000	-	0.00%
Miscellaneous Income	13,743	9,000	10,000	1,000	11.11%
Utility Charges	2,356,821	2,350,000	2,428,939	78,939	3.36%
Tower Rental	69,899	69,075	71,031	1,955	2.83%
Late Penalty	27,389	26,000	26,000	-	0.00%
Service Charges	45,525	40,000	40,000	-	0.00%
Su-total	2,658,192	2,629,075	2,710,970	81,894	3.11%
Non-Operating					
Interest on Savings	494	300	400	100	33.33%
Demand Charge	136,240	123,000	130,000	7,000	5.69%
Water Meter Fee	23,987	28,750	25,000	(3,750)	-13.04%
Capital Connection	88,700	309,000	634,200	325,200	105.24%
Sub-total	249,420	461,050	789,600	328,550	71.26%
Other					
Appropriation of Retained Earnings	-	1,884,694	511,611	(1,373,083)	-72.85%
Sale of Property	(6,667)	-	-	-	0.00%
Sub-total	(6,667)	1,884,694	511,611	(1,373,083)	-72.85%
GRAND TOTAL	2,900,945	4,974,819	4,012,181	(962,638)	-19.35%

**FY 2020 BUDGET SUBMISSION
SEWER FUND REVENUES**

Description	FY 2018 Actual	FY 2019 Working Appropriation	FY 2020 Request	Change FY '20 vs '19 Incr (Decr)	% Change FY '20 vs '19
Operating					
APG Contract Fee	146,064	210,000	210,000	-	0.00%
Miscellaneous Income	21,361	13,000	15,000	2,000	15.38%
Utility Charges	2,773,652	2,750,000	2,775,000	25,000	0.91%
Late Penalty	37,130	40,000	40,000	-	0.00%
Sludge	242,987	350,000	260,000	(90,000)	-25.71%
ENR Fee	439,379	445,000	440,000	(5,000)	-1.12%
Sub-total	3,660,573	3,808,000	3,740,000	(68,000)	-1.79%
Non-Operating					
State Grants	120,000	-	-	-	0.00%
Interest on Savings	591	400	450	50	12.50%
S. Route 40 Front Foot Assessment	29,467	34,432	30,000	(4,432)	-12.87%
Capital Connection	54,000	149,400	332,400	183,000	122.49%
Sub-total	204,058	184,232	362,850	178,618	96.95%
Other					
Loan proceeds	-	810,000	490,475	(319,525)	-39.45%
Sale of Property	(55,026)	-	-	-	0.00%
Sub-total	(55,026)	810,000	490,475	(319,525)	-39.45%
GRAND TOTAL	3,809,605	4,802,232	4,593,325	(208,907)	-4.35%

FY 2020 BUDGET SUBMISSION
STADIUM FUND REVENUES

Description	FY 2018 Actual	FY 2019 Working Appropriation	FY 2020 Request	Change	% Change
				FY '20 vs '19 Incr (Deer)	FY '20 vs '19
Operating					
Admissions and Amusement Tax	123,253	120,000	120,000	-	0.00%
Leasing and Marketing Revenue	47,500	-	-	-	0.00%
Facility Rental	19,045	40,000	25,000	(15,000)	-37.50%
Su-total	189,797	160,000	145,000	(15,000)	-9.38%
Non-Operating					
Interest on Savings	425	-	-	-	0.00%
Interest Income on Leases	123,957	34,462	19,823	(14,639)	-42.48%
Lease Principal Receipts	80,525	112,980	93,183	(19,797)	-17.52%
Sub-total	204,907	147,442	113,006	(34,436)	-23.36%
Other					
Transfer from General Fund	721,722	668,030	807,767	139,736	20.92%
Su-total	721,722	668,030	807,767	139,736	20.92%
 GRAND TOTAL	 1,116,426	 975,473	 1,065,773	 90,300	 9.26%

DETAIL FINANCIAL DATA – EXPENDITURES

FY 2020 BUDGET SUBMISSION
GENERAL FUND - EXPENDITURES

Description	FY 2018	FY 2019	FY 2020	Change	% Change
	Actual	Request	Request	FY '20 vs '19 Incr (Decr)	FY '20 vs '19
LEGISLATIVE					
Elected Officials Salary	56,485	57,728	58,594	866	1.50%
Operating Expense	14,333	26,192	26,592	400	1.53%
Maryland Municipal League (MML) Dues	16,841	16,950	18,146	1,196	7.06%
Capital Purchases	-	-	18,500	18,500	
Sub-total	87,659	100,870	121,832	20,962	20.78%
EXECUTIVE					
Personnel Cost	468,295	500,666	522,407	21,741	4.34%
Overtime	213	1,000	1,000	-	0.00%
Operating Expense	19,773	37,770	25,875	(11,895)	-31.49%
Vehicle O & M	3,343	4,400	3,000	(1,400)	-31.82%
Emergency Management	-	5,000	2,500	(2,500)	-50.00%
Capital Purchases	13,246	15,100	73,100	58,000	384.11%
Employee Training	13,686	15,600	15,200	(400)	-2.56%
Benefits Paid	2,765	-	2,990	2,990	
Sub-total	521,322	579,536	646,072	66,536	11.48%
ELECTIONS					
Operating Costs	-	-	9,500	9,500	
Sub-total	-	-	9,500	9,500	0.00%
FINANCE					
Personnel Costs	441,819	490,209	543,533	53,324	10.88%
Overtime	170	1,000	1,000	-	0.00%
Operating Costs	9,606	14,000	14,000	-	0.00%
Audit	37,174	50,000	45,000	(5,000)	-10.00%
Employee Training	-	7,000	7,000	-	0.00%
Capital Purchases	467	1,000	1,000	-	0.00%
Sub-total	489,236	563,209	611,533	48,324	8.58%
LEGAL					
Codification	6,082	6,000	6,000	-	0.00%
Counsel	101,611	175,000	150,000	(25,000)	-14.29%
Sub-total	107,693	181,000	156,000	(25,000)	-13.81%
PLANNING AND COMMUNITY DEVELOPMENT					
Personnel Costs	206,012	224,555	281,454	56,898	25.34%
Operating Costs	17,645	38,385	40,000	1,615	4.21%
Government Strategic Planning	-	5,000	-	(5,000)	-100.00%
Vehicle O & M	87	1,000	1,000	-	0.00%
Employee Training	-	5,000	5,000	-	0.00%
Capital Purchases	-	20,000	1,000	(19,000)	-95.00%
Sub-total	223,744	293,940	328,454	34,513	11.74%
GOVERNMENT BUILDINGS					
Janitor Salary	13,180	21,271	-	(21,271)	-100.00%
Operating Costs	10,887	14,000	14,000	-	0.00%
Activity Center (Senior Center)	49,150	50,000	50,000	-	0.00%
IT	391,781	405,500	499,250	93,750	23.12%
Municipal Buildings Operations	352,182	255,000	305,150	50,150	19.67%
Janitorial Service	24,971	34,000	36,000	2,000	5.88%
Capital Purchases	19,010	1,000	1,000	-	0.00%
Property Insurance	40,630	54,882	54,882	-	0.00%
Sub-total	901,791	835,653	960,282	124,629	14.91%

**FY 2020 BUDGET SUBMISSION
GENERAL FUND - EXPENDITURES**

Description	FY 2018 Actual	FY 2019 Request	FY 2020 Request	Change FY '20 vs '19 Incr (DeCr)	% Change FY '20 vs '19
GENERAL GOVERNMENT					
Boys & Girls Club	29,000	29,000	29,000	-	0.00%
Community Promotions	17,810	33,378	30,000	(3,378)	-10.12%
Appearance and Preservation Committee	10,293	24,000	13,000	(11,000)	-45.83%
Economic Development Committee	10,000	10,000	7,500	(2,500)	-25.00%
Heritage Committee	5,500	5,500	-	(5,500)	-100.00%
Army Alliance	6,000	6,000	6,000	-	0.00%
Sub-total	78,603	107,878	85,500	(22,378)	-20.74%
HEALTH AND SAFETY					
Operating Costs	17,176	21,000	30,075	9,075	43.21%
Capital Purchases	-	1,000	1,000	-	0.00%
Sub-total	17,176	22,000	31,075	9,075	41.25%
POLICE					
Personnel Costs (Sworn officers)	2,652,539	2,754,174	2,902,989	148,816	5.40%
Clerical Staff/ Code Enforcement	497,093	559,225	697,069	137,844	24.65%
Traffic Control	77,457	108,148	105,880	(2,268)	-2.10%
Special Patrols	96,729	100,000	100,000	-	0.00%
Overtime	195,834	128,000	128,000	-	0.00%
Operating Expenses	37,325	71,935	56,935	(15,000)	-20.85%
Health and Safety	14,928	12,500	12,500	-	0.00%
Range/ Ammo	13,421	28,350	28,350	-	0.00%
Uniforms	58,321	41,000	41,000	-	0.00%
Seized Money	127,219	-	-	-	0.00%
Special Operations Unit	7,689	15,000	15,000	-	0.00%
Community Policing	7,618	11,000	11,000	-	0.00%
Communications	63,906	75,357	95,357	20,000	26.54%
Utilities	36,397	34,000	34,000	-	0.00%
Motor Vehicle Expense	92,294	99,400	99,400	-	0.00%
Vehicle Fuel	89,631	85,000	85,000	-	0.00%
CDS Transactions	680	5,000	5,000	-	0.00%
Stadium Safety and Security	2,054	10,000	-	(10,000)	-100.00%
Street Camera Project	1,935	2,000	40,000	38,000	1900.00%
Capital Purchases	923	1,000	78,081	77,081	7708.10%
Police Cars	857,308	-	-	-	0.00%
Property Insurance	58,551	84,000	84,000	-	0.00%
Employee Training	45,298	47,070	47,070	-	0.00%
Sub-total	5,035,151	4,272,159	4,666,631	394,472	9.23%
FIRE					
Contribution	283,000	283,213	350,000	66,787	23.58%
Sub-total	283,000	283,213	350,000	66,787	23.58%
PUBLIC WORKS ADMINISTRATION					
Personnel Costs	432,298	413,082	443,189	30,107	7.29%
Overtime	669	1,000	1,000	-	0.00%
Operating Expense	16,089	15,000	10,000	(5,000)	-33.33%
Vehicle O & M	4,475	4,000	4,000	-	0.00%
Work Order Management	11,220	17,300	20,000	2,700	15.61%
GIS Expenditures	15,661	18,000	15,000	(3,000)	-16.67%
Employee Training	-	22,000	16,000	(6,000)	-27.27%
Capital Purchases	680	1,000	1,000	-	0.00%
Sub-total	481,092	491,382	510,189	18,807	3.83%
PUBLIC WORKS STREETS					
Personnel Costs	641,376	661,565	613,730	(47,835)	-7.23%
Overtime	42,653	45,000	40,000	(5,000)	-11.11%
Operating Expense	74,102	79,000	79,000	-	0.00%
Health and Safety	16,121	17,000	15,000	(2,000)	-11.76%

**FY 2020 BUDGET SUBMISSION
GENERAL FUND - EXPENDITURES**

Description	FY 2018 Actual	FY 2019 Request	FY 2020 Request	Change	% Change FY '20 vs '19
				FY '20 vs '19 Incr (Decr)	
BGE	24,445	23,000	23,000	-	0.00%
Telephone	8,923	8,000	8,000	-	0.00%
Storm Drains	29,334	30,000	30,000	-	0.00%
Tree Maintenance	24,901	25,000	10,000	(15,000)	-60.00%
Uniforms	10,121	12,000	12,000	-	0.00%
Motor Vehicle Expense	88,121	60,000	60,000	-	0.00%
Vehicle Fuel	27,569	32,000	32,000	-	0.00%
Street Signs	9,283	12,000	8,000	(4,000)	-33.33%
Striping	7,823	10,000	5,000	(5,000)	-50.00%
Sidewalk Repair	60,379	50,000	50,000	-	0.00%
Capital Purchases	-	1,000	1,000	-	0.00%
Property Insurance	36,362	38,850	38,850	-	0.00%
Sub-total	1,101,514	1,104,415	1,025,580	(78,835)	-7.14%
STREET LIGHTING					
Street Lighting	359,726	340,000	340,000	-	0.00%
Sub-total	359,726	340,000	340,000	-	0.00%
WINTER OPERATIONS					
Operating Expense	37,454	50,000	50,000	-	0.00%
Sub-total	37,454	50,000	50,000	-	0.00%
SOLID WASTE					
Personnel Costs	301,896	315,329	366,110	50,781	16.10%
Overtime	67,225	18,000	28,000	10,000	55.56%
Operating Expenditures	4,951	4,500	6,500	2,000	44.44%
Health and Safety	4,067	4,000	4,000	-	0.00%
Tipping Fee	253,229	235,000	260,000	25,000	10.64%
Recycling Expense	-	10,000	-	(10,000)	-100.00%
Telephone	1,578	1,800	1,500	(300)	-16.67%
Uniforms	2,472	4,000	3,500	(500)	-12.50%
Motor Vehicle Expense	39,027	21,000	25,000	4,000	19.05%
Vehicle Fuel	34,150	20,000	42,000	22,000	110.00%
Earth Day	9,119	9,300	9,300	-	0.00%
Capital purchases	-	1,000	1,000	-	0.00%
Property Insurance	4,702	5,500	5,500	-	0.00%
Sub-total	722,416	649,429	752,410	102,981	15.86%
MUNICIPAL SEPARATE STORM SEWER SYSTEMS (MS4s)					
Operating Expenditures	105,492	100,000	100,000	-	0.00%
Sub-total	105,492	100,000	100,000	-	0.00%
RETIREMENT					
401 Plan - Defined Contribution Plan	203,186	230,584	250,136	19,552	8.48%
Police Pension Plan	665,662	750,000	825,000	75,000	10.00%
Defined Benefits Plan	67,369	70,000	65,000	(5,000)	-7.14%
Other Post Employment Benefits (OPEB)	303,124	330,000	330,000	-	0.00%
Sub-total	1,239,341	1,380,584	1,470,136	89,552	6.49%
PAYROLL RELATED					
Workman's Compensation	255,602	360,410	262,524	(97,886)	-27.16%
FICA	464,108	489,596	522,798	33,201	6.78%
Medical Insurance	1,029,511	1,594,158	1,323,936	(270,222)	-16.95%
Unemployment	13,402	10,000	10,000	-	0.00%
Sub-total	1,762,622	2,454,164	2,119,258	(334,906)	-13.65%

FY 2020 BUDGET SUBMISSION
GENERAL FUND - EXPENDITURES

Description	FY 2018	FY 2019	FY 2020	Change	% Change
	Actual	Request	Request	FY '20 vs '19 Incr (Decr)	FY '20 vs '19
MISCELLANEOUS					
Drug and Alcohol testing	1,033	1,500	5,673	4,173	278.17%
On-line Payment System	6,734	500	500	-	0.00%
Capital purchases	-	1,000	1,000	-	0.00%
Property Insurance	1,121	5,000	5,000	-	0.00%
Miscellaneous Expense	97,428	125,000	125,000	-	0.00%
General Fund Contingency	-	100,000	100,000	-	0.00%
Sub-total	106,315	233,000	237,173	4,173	1.79%
PARKS AND RECREATION					
Parks and Recreation Committee	20,000	56,000	20,000	(36,000)	-64.29%
Parks Maintenance	66,358	75,000	58,000	(17,000)	-22.67%
Swim Club	18,962	25,000	22,000	(3,000)	-12.00%
Property Insurance	277	750	750	-	0.00%
Miscellaneous Expense	126,582	10,000	10,000	-	0.00%
Sub-total	232,179	166,750	110,750	(56,000)	-33.58%
DEBT SERVICE - Principal					
Refunding Bonds Series 2011 (CDA 2000) Infrastructure - Municipal Center	145,000	145,000	150,000	5,000	3.45%
Refunding Bonds Series 2011 (CDA 2002B2) Infrastructure - Maint Shop	135,000	135,000	140,000	5,000	3.70%
Refunding Bonds Series 2016 (CDA 2004B) Infrastructure - Shop	46,300	45,700	45,100	(600)	-1.31%
Capital Projects - Suntrust Bank	53,900	53,400	53,000	(400)	-0.75%
Capital Lease Obligation - Police Vehicles	75,797	153,705	160,938	7,233	4.71%
Capital Lease Obligation - Copiers	-	-	12,691	12,691	
Sub-total	455,997	532,805	561,729	28,924	5.43%
DEBT SERVICE - Interest					
Refunding Bonds Series 2011 (CDA 2000) Infrastructure - Municipal Center	58,563	56,163	53,263	(2,900)	-5.16%
Refunding Bonds Series 2011 (CDA 2002B2) Infrastructure - Maint Shop	15,200	12,500	9,800	(2,700)	-21.60%
Refunding Bonds Series 2016 (CDA 2004B) Infrastructure - Shop	5,631	4,785	3,950	(835)	-17.46%
Refunding Bonds Series 2016 (Suntrust Bank)	10,042	8,963	7,596	(1,367)	-15.25%
Capital Lease Obligation - Police Vehicles	12,866	42,964	36,731	(6,233)	-14.51%
Capital Lease Obligation - Copiers	-	-	4,464	4,464	
Sub-total	102,302	125,375	115,803	(9,572)	-7.63%
TRANSFERS					
To Capital Projects	2,659,958	2,140,689	1,734,859	(405,830)	-18.96%
To Ripken Stadium Fund	721,722	668,030	807,767	139,736	20.92%
Sub-total	3,381,680	2,808,719	2,542,625	(266,094)	-9.47%
GRAND-TOTAL	17,833,504	17,676,081	17,902,533	226,452	1.28%

FY 2020 BUDGET SUBMISSION
CAPITAL PROJECTS FUND - EXPENDITURES

Description	FY 2018 Actual	FY 2019 Working Appropriation	FY 2020 Request	Change FY '20 vs '19 Incr (Decr)	% Change FY '20 vs '19
EXPENDITURES					
General Government Capital Projects	8,866	-	-	-	0.00%
Public Works Administration Street and Sidewalk Repairs	617,181	500,000		(500,000)	-100.00%
Public Works HUR Funded Projects (Curb, Gutter, Sidewalk/ Street Overlay)	-	515,689	699,859	184,170	35.71%
Public Works Administration Storm Drains	28,412	-	-	-	0.00%
BRAC Zone Improvement Projects	29,604	-	-	-	0.00%
Public Works Administration Capital Purchases	893,740	1,125,000	970,000	(155,000)	-13.78%
Community Development Block Grants (CDBG) Projects	87,131	-	-	-	0.00%
Police Cars	-	-	65,000	65,000	
Total Expenditures	1,664,934	2,140,689	1,734,859	(405,830)	-18.96%

**FY 2020 BUDGET SUBMISSION
WATER FUND EXPENSES**

Description	FY 2018 Actual	FY 2019 Working Appropriation	FY 2020 Request	Change FY '20 vs '19 Incr (Deer)	% Change FY '20 vs '19
COST OF SERVICE					
Salaries	466,927	441,421	471,766	30,345	6.87%
Overtime	994	2,500	1,200	(1,300)	-52.00%
Overtime Construction and Maintenance	30,327	25,000	25,000	-	0.00%
Uniforms	2,869	8,000	6,000	(2,000)	-25.00%
Other Post Employment Benefits (OPEB)	13,028	14,000	14,000	-	0.00%
401 Plan	32,340	36,347	38,792	2,445	6.73%
Workman's Compensation	17,620	20,744	22,569	1,825	8.80%
FICA	42,714	41,845	44,417	2,572	6.15%
Medical Insurance	62,705	123,145	97,467	(25,678)	-20.85%
Energy Costs	111,535	135,000	125,000	(10,000)	-7.41%
Telephone	10,910	8,500	11,000	2,500	29.41%
Vehicle Maintenance	5,292	8,000	8,500	500	6.25%
Process Chemicals	24,721	25,000	27,000	2,000	8.00%
Process Equipment Maintenance	19,237	30,000	30,000	-	0.00%
Lab Testing	8,640	16,000	16,000	-	0.00%
Instrument Maintenance	15,203	10,000	10,000	-	0.00%
Construction and Maintenance	137,344	115,000	115,000	-	0.00%
Water Purchase	1,164,507	900,000	750,000	(150,000)	-16.67%
Lab. Chemical & Supplies	10,567	10,000	9,000	(1,000)	-10.00%
Pump Station Maintenance	10,060	13,000	13,000	-	0.00%
Source Water Testing	18,720	28,000	28,000	-	0.00%
Sub-total	2,206,260	2,011,502	1,863,711	(147,791)	-7.35%
OTHER EXPENSES					
Salaries	75,340	77,826	82,404	4,579	5.88%
Overtime	114	250	250	-	0.00%
Operating Expense	19,168	20,000	20,000	-	0.00%
Health & Safety	19,036	17,000	20,000	3,000	17.65%
Audit Expense	24,195	20,000	20,000	-	0.00%
On-line Payment System fees	17,412	3,000	5,000	2,000	66.67%
Work Order Management	5,610	6,000	6,000	-	0.00%
Property and Casualty Insurance	28,967	31,000	31,000	-	0.00%
Employee Training	6,219	9,000	6,000	(3,000)	-33.33%
Miscellaneous Expense	42,481	45,000	55,000	10,000	22.22%
Maintenance Building and Grounds	21,903	30,000	30,000	-	0.00%
Fire Hydrant Maintenance	34,113	30,000	15,000	(15,000)	-50.00%
Cross-Connection Control Program	-	2,500	-	(2,500)	-100.00%
Sub-total	294,558	291,576	290,654	(921)	-0.32%
DEBT SERVICE - Principal					
Refunding Bonds Series 2016 (CDA 2007B) Water Infrastructure	67,200	195,000	199,300	4,300	2.21%
2010 Water Capital Purchase Bond Series A	225,500	233,000	240,500	7,500	3.22%
Capital Lease Obligation - Copiers	-	-	580	580	
Sub-total	292,700	428,000	440,380	12,380	2.89%
DEBT SERVICE - Interest					
Refunding Bonds Series 2016 (CDA 2007B) Water Infrastructure	41,231	33,184	29,557	(3,628)	-10.93%
2010 Water Capital Purchase Bond Series A	139,974	130,557	127,097	(3,460)	-2.65%
Capital Lease Obligation - Copiers	-	-	781	781	
Sub-total	181,205	163,742	157,436	(6,306)	-3.85%
CAPITAL EXPENSES					
Capital Projects	232,931	1,945,000	1,210,000	(735,000)	-37.79%
Utility Capital Purchases	1,166	-	-	-	0.00%
New Construction Meters	13,525	25,000	15,000	(10,000)	-40.00%
Meter Replacement Program	194,453	110,000	35,000	(75,000)	-68.18%
Sub-total	442,074	2,080,000	1,260,000	(820,000)	-39.42%
GRAND TOTAL	3,416,797	4,974,819	4,012,181	(962,638)	-19.35%

**FY 2020 BUDGET SUBMISSION
SEWER FUND EXPENSES**

Description	FY 2018	FY 2019	FY 2020	Change	% Change
	Actual	Working		FY '20 vs '19	
COST OF SERVICE					
Salaries	1,073,149	1,222,946	1,350,868	127,921	10.46%
Overtime	22,716	35,000	25,000	(10,000)	-28.57%
Overtime Construction and Maintenance	16,538	14,000	14,000	-	0.00%
Uniforms	2,964	5,500	5,500	-	0.00%
Other Post Employment Benefits (OPEB)	26,765	31,058	31,058	-	0.00%
401 Plan	80,102	91,054	100,329	9,275	10.19%
Workman's Comp	46,808	51,966	58,371	6,406	12.33%
FICA	89,720	103,277	112,648	9,371	9.07%
Medical Insurance	235,330	344,598	291,311	(53,286)	-15.46%
Energy Costs	354,373	375,000	340,000	(35,000)	-9.33%
Telephone	20,731	17,000	19,000	2,000	11.76%
Vehicle Maintenance	17,177	20,000	20,000	-	0.00%
Process Chemicals	141,523	165,000	168,000	3,000	1.82%
Process Equipment Maintenance	213,860	120,000	113,000	(7,000)	-5.83%
Lab Testing	19,746	20,000	20,000	-	0.00%
Operating Instrument Maintenance	13,928	23,000	20,000	(3,000)	-13.04%
Construction and Maintenance	155,377	65,000	75,000	10,000	15.38%
Lab Chemicals and Supplies	15,740	15,000	18,000	3,000	20.00%
Compost Operation	53,020	70,000	60,000	(10,000)	-14.29%
Pump Station Maintenance	52,483	75,000	70,000	(5,000)	-6.67%
Pretreatment Operating	34,174	43,000	44,000	1,000	2.33%
Sub-total	2,686,223	2,907,398	2,956,085	48,687	1.67%
OTHER EXPENSES					
Salaries	75,876	77,826	82,404	4,579	5.88%
Overtime	155	250	250	-	0.00%
Operating Expense	16,357	16,000	16,000	-	0.00%
Health and Safety	23,105	22,000	22,000	-	0.00%
Audit	24,195	20,000	20,000	-	0.00%
On-line Payment System fees	17,412	3,000	5,000	2,000	66.67%
Work Order Management	5,610	6,000	6,000	-	0.00%
Property and Casualty Insurance	29,736	31,000	31,000	-	0.00%
Training	6,348	10,000	8,000	(2,000)	-20.00%
Miscellaneous	42,414	50,000	50,000	-	0.00%
Maintenance, Building and Grounds	68,664	65,000	65,000	-	0.00%
Sub-total	309,874	301,076	305,654	4,579	1.52%
DEBT SERVICE - Principal					
1998 MWQFA Loan: Principal - BNR Modification	45,971	-	-	-	0.00%
2017 Sewer Capital Projects Loan (M & T Bank)	268,651	274,421	280,431	6,010	2.19%
2009 MDE ARRA Loan (Stimulus Loan)	32,619	32,945	33,275	329	1.00%
ENR Loan	377,040	380,433	383,857	3,424	0.90%
Capital Lease Obligation - Copiers	-	-	2,354	2,354	
Sub-total	724,281	687,799	699,916	12,117	1.76%
DEBT SERVICE - Interest					
1998 MWQFA Loan: Interest - BNR Modification	1,366	-	-	-	0.00%
2017 Sewer Capital Projects Loan (M & T Bank)	26,191	20,654	14,644	(6,010)	-29.10%
2009 MDE ARRA Loan (Stimulus Loan)	5,003	4,813	4,483	(329)	-6.85%
ENR Loan	72,473	70,493	67,069	(3,424)	-4.86%
Capital Lease Obligation - Copiers	-	-	473	473	
Sub-total	105,033	95,960	86,670	(9,290)	-9.68%
CAPITAL EXPENSES					
Capital Projects	1,252,610	810,000	545,000	(265,000)	-32.72%
Utility Capital Purchases	1,166	-	-	-	0.00%
Sub-total	1,253,775	810,000	545,000	(265,000)	-32.72%
GRAND TOTAL	5,079,185	4,802,232	4,593,325	(208,907)	-4.35%

FY 2020 BUDGET SUBMISSION
STADIUM FUND EXPENSES

Description	FY 2018 Actual	FY 2019 Working Appropriation	FY 2020 Request	Change FY '20 vs '19 Incr (Decr)	% Change FY '20 vs '19
EXPENSES					
Stadium Expenses					
Operating Expense	59,893	10,000	10,000	-	0.00%
Audit Expense	5,129	9,000	8,000	(1,000)	-11.11%
Legal Counsel			100,000	100,000	
Property and Casualty Insurance	29,616	29,000	33,000	4,000	13.79%
Construction and Maintenance	60,559	300,000	300,000	-	0.00%
Rental Operations	12,500	25,000	15,000	(10,000)	-40.00%
Sub-total	167,696	373,000	466,000	93,000	24.93%
Debt Service - Principal					
Refunding Bonds Series 2011 (CDA 2001B) Infrastructure - Stadium Land	140,000	150,000	155,000	5,000	3.33%
Refunding Bonds Series 2011 (CDA 2001A) Infrastructure - Stadium Constr	330,000	340,000	345,000	5,000	1.47%
Refunding Bonds Series 2011 (CDA 2002B1) Infrastructure - Stadium	65,000	70,000	70,000	-	0.00%
Sub-total	535,000	560,000	570,000	10,000	1.79%
Debt Service - Interest					
Refunding Bonds Series 2011 (CDA 2001B) Infrastructure - Stadium Land	17,610	14,110	9,610	(4,500)	-31.89%
Refunding Bonds Series 2011 (CDA 2001A) Infrastructure - Stadium Constr	27,619	22,119	15,319	(6,800)	-30.74%
Refunding Bonds Series 2011 (CDA 2002B1) Infrastructure - Stadium	7,327	6,244	4,844	(1,400)	-22.42%
Sub-total	52,556	42,473	29,773	(12,700)	-29.90%
GRAND TOTAL	755,252	975,473	1,065,773	90,300	9.26%

LIST OF CAPITAL PROJECTS

FY 2020 BUDGET SUBMISSION LIST OF CAPITAL PROJECTS		
FUND	DESCRIPTION	AMOUNT
CAPITAL PROJECTS (General Fund)		
	Police Cars (Dodge Durango - \$29,000, and Ford Pick-up - \$36,000)	65,000
	Street Resurface (City Contribution) (Option Year 1)	300,000
	Sidewalk Replacement Contract (Option Year 1)	100,000
	VEH-16-62 2010 Freightliner Unit #107 (replacement)	185,000
	ADMIN-16-02 DPW Shop: A/C System Vehicle Maintenance	70,000
	VEH-16-18 2009 2-1/2 Ton Dump Unit #21 (replacement)	125,000
	VEH-19-03 Self Propelled Man Lift	45,000
	ADMIN-19-01 DPW Shop: Vehicle Lift	15,000
	ADMIN-19-02 DPW Shop: Backup Generator Evaluation	30,000
	Miscellaneous Equipment	25,000
	VEH-19-04 Traffic Attenuator Truck (Used Vehicle)	75,000
	Sub-total	1,035,000
	Street Resurfacing (Highway User Revenue funded)	699,859
	Grand-Total General Fund	1,734,859
WATER FUND		
	Water Zone 3 Improvements (WTP-16-14, 16-04, 16-03) Design - MDE Permitting Process	20,000
	Graceford Drive Booster Station (Design)	75,000
	Chlorine Gas to Sodium Hypochlorite Disinfection (Construction)	750,000
	Water Tower Tank Management (Annual Contract)	70,000
	HdG-COA Water Supply Interconnect (Design)	125,000
	UTL-16-04 Upgrade Engle Ave Main (APG Road to Smith Ave) (Parts)	30,000
	VEH-16-06 2009 1-Ton Box Van Unit #6 (replacement)	140,000
	Total Water Fund	1,210,000
SEWER FUND		
	UTL-16-20 Replace Hillman Court Sewer Main (Construction) - Phase I	300,000
	UTL-19-01 Swan Creek Force Main Assessment	125,000
	WWTP-16-31 Digester Sludge Heat Exchanger Replacement (Design)	90,000
	WWTP-16-08: WWTP Security Upgrade (Phase 2)	30,000
	Total Sewer Fund	545,000
STADIUM FUND		
	Miscellaneous Repairs	100,000
	Crack & Joint Sealing	100,000
	Removal of Wooden Deck (3rd)	25,000
	SWM Repairs & Maintenance	20,000
	Membrane Roof Repairs (Stadium)	25,000
	Shingle Roof Replacement (Crab Shack, Home and Visitors' Club House)	30,000
	Total Stadium Fund	300,000
GRAND TOTAL		3,789,859

Below are short narratives for each of Aberdeen's proposed Capital Budget items for its 2020 Fiscal Year Budget

- Street Resurfacing: The City will be supplementing the nearly \$700k in Maryland Highway User Funds to repave city owned and/or maintained streets.
- Street Resurfacing (Highway User Revenue funded): These **funds provided by the State**, through the collection of the Gasoline tax, are used for repair and maintenance of existing roadways within the City.
- Sidewalk Replacement: The Directorate of Public Works (DPW) will utilize a contractor to continue assisting in the replacement of sidewalk throughout the City.
- VEH-16-62 2010 Freightliner Unit #107 (replacement): This is a replacement DPW vehicle for an existing trash/recycling truck. The replacement vehicle will be one of the four (4) vehicles in Aberdeen's Environmental (trash) Fleet
- ADMIN-16-02 DPW Shop: Air conditioning/climate control system for the City Garage: The City is upgrading the climate system for the vehicle bays at the Maintenance Shop to provide cooling during the summer months.
- VEH-16-18 2009 2-1/2 Ton Dump Unit #21 (replacement): This is replacement for an existing dump truck in the City's fleet. The current vehicle is undersized and underpowered and does not meet needs to haul debris and materials to/from job sites, as well as one of Aberdeen's four (4) primary large vehicles to clear snow.
- VEH-19-03 Self Propelled Man Lift: This is an articulating arm man-lift. It will be used for all aerial activities to include tree trimming/cutting, hanging banners, etc.
- ADMIN-19-01 DPW Shop: Vehicle Lift: Under this project another vehicle lift will be installed in Maintenance Shop to provide additional capabilities to service police and administrative vehicles.
- ADMIN-19-02 DPW Shop: Backup Generator Evaluation: The City's maintenance shop's backup generator no longer provides sufficient secondary/backup electricity to address essential equipment. During recovery operations the DPW secondary generator needs to be sufficiently sized to meet all needs in an emergency, which is not the case at this time.
- Miscellaneous Equipment: DPW utilizes this item to purchase/replace hydraulic attachments to heavy equipment items and other small equipment items.
- VEH-19-04 Traffic Attenuator Truck. The City plans to identify and secure a used Vehicle "traffic control attenuator vehicle" (e.g., flagging and safety truck) to provide a barrier between the vehicular traffic and the work zone. The truck will be used at road work sites and emergency traffic response. We anticipate a "payback" of 4 to 5 years from saving associated with hiring outside contractors to provide this service.

Water Fund

- Water Zone 3 Improvements (WTP-16-14, 16-04, 16-03) Design – The DPW requires engineering support to finalize the design for the Water Tower, Water Line and Water Zone Improvements to support the west area of the City beyond I-95.
- Design for the Graceford Drive Booster Station – Aberdeen's Water Department intends to secure an engineer to assist in the design of a new water booster station in the area of the

Krause water tower. This water booster station will replace existing 1950's era station on Graceford Drive.

- Construction of a Chlorine Gas to Sodium Hypochlorite Disinfection System: The Water Department will use a contractor to replace the chlorine gas disinfection feed system with liquid sodium hypochlorite at Aberdeen's Water Treatment Plant.
- Water Tower Tank Management (Annual Contract): This project is to engage a maintenance contractor to address preventative maintenance requirements on four elevated water towers and standpipes in the City's water system
- HdG-COA Water Supply Interconnect (Design): We will engage an engineering firm to design a water transmission line and pump station along the Route 40 corridor between Havre de Grace and City of Aberdeen
- UTL-16-04 Upgrade Engle Ave Main (APG Road to Smith Ave) – This initiative is for the purchase of pipes, fittings, and crushed stone that will allow Aberdeen's team to upgrade the existing water line.
- VEH-16-06 2009 1-Ton Box Van Unit #6 (replacement) – The Water Department intends to replace an existing undersized vehicle. The replacement vehicle is used as the primary water utility response vehicle during repairs of water lines.

Sewer Fund

- UTL-16-20 Replace Hillman Court Sewer Main (Construction), Phase I – DPW intends to use a contractor to replace the current but aged line. The sewer main in this area is structurally failing.
- UTL-19-01 Swan Creek Force Main Assessment: We will seek a firm to conduct a condition assessment of the Swan Creek Force sewer main for possibility of rehabilitation after failure of a small section caused an extensive repair and sanitary sewer overflow this winter.
- WWTP-16-31 Digester Sludge Heat Exchanger Replacement: The City seeks to conduct this project which will engage an engineering firm to assist in designing replacement units for the original digester sludge heat exchangers (1980). Currently, one of three units has already failed. In the design the replacement units will be upgraded from oil to natural gas.
- WWTP-16-08: WWTP Security Upgrade (Phase 2): Provide security cameras at the facility.

Stadium Fund

- Miscellaneous Repairs: Yearly capital repairs of the facility as they become known.
- Crack & Join Sealing: The City plans to employ a contractor to perform rehabilitation of concrete and asphalt surfaces throughout the site.
- Removal of Wooden Deck: The City plans to conduct an assessment to determine the best course of action to address wooden deck along the 3rd Base Line. The deck was built without the approval of the City several years ago, and at initial review may have not been constructed to standards. The long-term effects of continual exposure to high levels of moisture due to improper construction, ventilation and drainage is deteriorating the structure. One course of action is to remove the structure.
- SWM Repairs & Maintenance: We intend to engage a contractor to assess and repair the ponds on the site. Silt and debris are required to be removed at least once every 10 years; ponds may require improvements to meet current requirements.

- Membrane Roof Repairs (Stadium): A contractor will be employed to repair the membrane roof located in the flat section of the roof at the Stadium.
- Shingle Roof Replacement (Crab Shack, Home & Visitor's Club House): Aberdeen intends to replace the asphalt shingles at the following locations via a contractor as the roof shingles are at the end of their life-span. The stadium roof was replaced in 2019.

For more information on any of the above, please contact Mr. Randy Robertson or Mr. Kyle Torster, at (410) 272-1600.



Where Does Your Money GO?

2020 General Fund

General Government
\$3,881,824

Police
\$6,969,073

Ripken Stadium
\$807,767 - General Fund
(Hotel Tax)

Fire
\$350,000

Public Works Streets
\$2,200,311

Solid Waste
\$780,417

Street Lighting
\$340,000

Winter Operations
\$50,000

Parks and Recreation
\$110,750

Debt Service
\$677,532

Capital Projects Street Resurfacing
\$1,099,859

Capital Projects DPW Equipment
\$635,000

Total: \$17,902,533

*In 2020, Aberdeen's water and sewer utilities are funded at **\$8,605,506**. Like most cities in Maryland, the Aberdeen systems are classified as Enterprise funded operations. This essentially requires them to be self-funded and not use tax dollars to finance their operations.

In 2020, Ripken Stadium is budgeted at **\$1,065,773 which includes transfers from the General Fund of \$668,030. This Fund is not fully self-funded and uses tax dollars to fund most of its operations.